



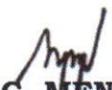
Republic of the Philippines
Department of Education
MIMAROPA REGION
SCHOOLS DIVISION OF MARINDUQUE

Department of Education
Division of Marinduque
RECORDS SECTION
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Name: 002808
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Date: AUG 19 2024 Time: _____

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

TO: Asst. Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors
Heads of Private and Public Elementary and Secondary Schools
All Others Concerned

FROM: 
LYNN G. MENDOZA, EdD
OIC, Schools Division Superintendent

SUBJECT: **REORIENTATION ON REGULATION AND OPERATION OF
PARENT-TEACHER ASSOCIATION AND OTHER RELATED
CONCERNS**

DATE: August 15, 2024

1. In compliance with DepEd Order 13, s. 2022 titled Regulation and Operation of Parent-Teacher Associations, this Office commits to ensure that the provisions stated in the regulation and operation of the Parent-Teacher Associations in all levels are strictly observed in the best interest of the schools and their learners.

2. For reiteration of and clarifications on the guidelines contained in the said Order, this Office through the School Governance and Operations Division, Social Mobilization and Networking Section shall conduct an online reorientation on the said subject via link <https://tinyurl.com/PTAOrientation24> on the following schedule:

Participants	Date	Time
Mogpog and Buenavista	August 20, 2024	8:30 – 11:30 AM
Boac North and South		1:00 – 4:00 PM
Sta Cruz East, South and North	August 21, 2024	8:30 – 11:30 AM
Gasán and Mogpog		1:00 – 4:00 PM
Private Schools	August 22, 2024	8:30 – 11:30 AM
Secondary Schools		1:00 – 4:00 PM

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3. Participants in this activity are the Heads of all Public and Private Elementary and Secondary Schools. No proxies are allowed. However, those who will be attending the Instructional Leadership Training on the indicated dates are excused from attending this activity.

4. Consistent with the Order, the election of officers in all levels for School Year 2024-2025 shall be held with strict compliance following this timeline:

Level	Timeline	Indicative Dates
HRPTA, GrPTA and SPTA-BOD	Within thirty (30) calendar days after official opening of classes	On or before August 29, 2024
Municipal Federated PTA	Within sixty (60) calendar days after official opening of classes	On or before September 27, 2024
Provincial Federated PTA	Within seventy-five (75) days after official opening of classes	On or before October 14, 2024

5. Consistent with the said timeline, this Office shall spearhead the conduct of Provincial Level Federated PTA Election on October 14, 2024, at nine o'clock in the morning at Don Luis Hidalgo Memorial School Social Hall, T. Roque St. Malusak, Boac, Marinduque.

6. To join as Teacher – Member of the ELECOM, Mrs. Rosenda S. Medina and Mr. Rafael P. Ariola are requested to participate in the said activity.

7. With the purpose of creating a database of this Division's Parent-Teacher Associations for SY 2024-2025, all private and public schools are requested to provide the details of their respective elected SPTA Officers by accomplishing the Form found in the link <https://tinyurl.com/SPTAOfficer2024> on or before September 30, 2024. The form is found inside each of the folders labeled after their District names.

8. Wide and immediate dissemination of the contents of this Memorandum is desired.

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